



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

MINUTES

Meeting Location:

14618 Broadway St.
Cabazon, CA 92230

Teleconference:

Dial-in #: 978-990-5321
Access Code: 117188
Email: info@cabazonwater.org

Meeting Date:

Tuesday, May 20, 2025 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Guillermo Perez - Present
Director Melissa Carlin - Present
Director Alan Davis - Present
Board Vice Chair Taffy Brock - Present
Board Chair Terry Tincher - Present
Michael Pollack, General Manager - Present
Evelyn Aguilar, Board Secretary - Present

Note: This meeting was recorded by the District

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants of April 15, 2025
- b. Regular Board Meeting Minutes and Warrants of April 15, 2025

Motion to approve following consent calendar items (a.) Finance and Audit Committee Meeting Minutes and Warrants of April 15, 2025 and (b.) Regular Board Meeting Minutes and Warrants of April 15, 2025 made by Director Davis and 2nd by Director Perez

**Director Perez - Aye
Director Carlin - Aye
Director Davis - Aye
Board Vice Chair Brock - Aye
Board Chair Tincher - Aye**

- 2. Warrants – None**
- 3. Awards of Contracts – None**

NEW BUSINESS

1. Discussion/Action: Well #2 Treatment Facility – Exemption from CEQA and Permit

- GM Pollack explained that the District is planning on building a 40'x60' structure at the Well #2 site to store the sodium hypochlorite tank and other materials. He had applied for a building permit with Riverside County, but there were issues with the address. Since the Well site is located within the Robertson's plant, the County said that a permit for an industrial site would be needed, which costs \$17k. GM Pollack discussed the matter with the District's lawyers and engineers, and it was determined that the building could be classified as exempt from CEQA and permits, since it is for treatment storage.

Motion to accept the Well #2 Treatment Facility exemption from CEQA and permits made by Director Davis and 2nd by Director Carlin

**Director Perez - Aye
Director Carlin - Aye
Director Davis - Aye
Board Vice Chair Brock - Aye
Board Chair Tincher - Aye**

2. Discussion/Action: \$75,000 Offer for Cabazon Water District Listing on Elm St.

- The property does not have any utilities and half of it is located in the wash. The Board discussed that it could be worth more someday, if development takes place in the area.

Motion to not accept the offer of \$75,000 for the Elm St. property made by Director Perez and 2nd by Director Davis

**Director Perez - Aye
Director Carlin - Aye
Director Davis - Aye
Board Vice Chair Brock - No
Board Chair Tincher - Aye**

3. Discussion/Action: Quote from Visual Edge for IT Services

- VC3 is the District's current IT, which is billed at around \$2,900/month. Visual Edge IT services the District's printer, and provided a quote for IT services. Their quote was around \$1,700/month for the first year, and then \$1,400/month for the following years.

Motion to approve Visual Edge as the District's new IT services made by Director Carlin and 2nd by Director Perez

**Director Perez - Aye
Director Carlin - Aye
Director Davis - Aye
Board Vice Chair Brock - Aye
Board Chair Tincher - Aye**

OLD BUSINESS

- 1. Discussion/Updates: Discussion/Updates with SGPWA Director(s) regarding various matters**
 - There were no SGPWA representatives present, but Director Davis said that at the most recent SGPWA meeting, there was high praise for GM Pollack and staff regarding the progress of the Heli-Hydrants.
- 2. Discussion/Action: Community Involvement**

UPDATES

- 1. Update: CWD Operations Report
 (by GM Pollack)**
 - Heli-Hydrants: The Heli-Hydrant at Tank #1 is fully complete and ready for use. It fills up in 6 ½ minutes. The Heli-Hydrant at Tank #3 is complete, but some adjustments are being made to try to speed up the fill time, which currently takes about 12 minutes. The dedication ceremony was rescheduled to 06/12.
 - Well #5: A new soft start was installed at Well #5. The Well is now fully back in operations.
 - Well #2 Site: This item was discussed in detail during another agenda item.
 - Prop 1 Grant Funding: On 04/17, there was a meeting with the District's engineer and the State regarding the Prop 1 Grant funding, which covers: Bore & jack under the 10 freeway, a new production well (formerly a test well), and the rehab and a new sounding tube for Well #2.
 - IRWM Projects Inspection: Representatives from DWR and Banning performed an inspection on the IRWM Grant projects: Isolation Valves, and the Esperanza Waterline.
 - ARPA Projects Tour: Representatives from SGPWA and the County took a tour of the Heli-Hydrants.

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
 - Suggested agenda items from Management.
- The FY26 Budget will be up for approval at the next Board Meeting.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

- GM Pollack is hoping that the new structure at the Well #2 site will be complete by the next meeting. The Board expressed interest in a tour once the project is complete.

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. 06/02/2025 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
- b. 06/16/2025 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
- c. 05/28/2025 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
- d. 06/12/2025 (Thursday) at 6:00 PM: West Desert MAC Meeting at the Community Center
- e. 06/17/2025 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
- f. 06/17/2025 (Tuesday) at 6:00 PM: Regular Board Meeting
- g. TBD: Personnel Committee Meeting

ADJOURNMENT

Motion to adjourn at 6:41 PM made by Director Davis and 2nd by Director Carlin

Director Perez - Aye
Director Carlin - Aye
Director Davis - Aye

Board Vice Chair Brock - Aye
Board Chair Tincher - Aye

Meeting adjourned at 6:41 PM on Tuesday, May 20, 2025



Terry Tincher, Board Chair
Board of Directors
Cabazon Water District



Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.